



## **CREE NATION OF CHISASIBI**

**P.O. Box 150  
Chisasibi, Quebec J0M 1E0  
Tel.: (819) 855-2878 Fax: (819) 855-2875**

### **\* SECOND POSTING\***

## **JOB OPPORTUNITY**

**TITLE: Automotive Service Mechanic – Light Duty**

**CORE FUNCTION:** Under the direction and supervision of the Director of Public Works, but more specifically under the Head Mechanic, the Auto Service Mechanic will be responsible for inspecting and maintaining vehicles; performs necessary repairs to ensure safe operation of vehicles

### **DUTIES AND RESPONSIBILITIES:**

- Keep equipment available for use by inspecting and testing vehicles
- Complete preventive maintenance such as engine tune-ups; oil changes; tire rotation and changes; wheel balancing; replacing filters
- Maintain vehicle function by listening to operator observations; conducting inspections; repairing engine failures; repairing engine failures; repairing mechanical and electrical malfunctions; repairing parts and components
- Comply with environmental requirements by testing engines on emissions control standards
- Maintain vehicle records by recording service and repairs
- Contain costs by using warranty and recalls; evaluating service and parts options
- Test drive vehicle for testing purposes or using various equipment including hand-held and onboard compression gauges or diagnostic computers
- Repair or replace worn parts ahead of the vehicle's breakdown or damage



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- Follow a checklist in ensuring examination of each critical part of the vehicle
- Able to perform repairs to small motors on water pumps, lawnmowers and generators

### **EMPLOYMENT REQUIREMENTS:**

- Ability to identify a problem quickly, efficiently and effectively
- Must possess good knowledge of vehicle components
- Must possess good reading, computer and math skills
- Must possess good basic knowledge of electrical terms such as OHMS, voltage and amperage in automotive terms
- Ability to learn new technology; repair and service procedures and specifications
- Be able to operate electronic diagnostic equipment
- Must be dependable, reliable, punctual and be persistent in the performance of duties
- Completion of secondary school is mandatory;
- Graduate of approved and certified automotive service technology program
- Valid class 5 driver's license;

### **EMPLOYMENT CONDITIONS:**

- Must be willing to work nights, weekends and holidays
- Willing to be called in at the last minute



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- Regular 40 hours per week – work schedule
- 1 year contract
- Salary Range: \$22.00 minimum to \$27.00 maximum an hour

**For more information on the job posting, you can contact Barbara Spencer at 855-2878 ext. 361.**

Persons interested in this position are asked to forward their résumé/application within the prescribed deadline to the following:

Barbara Spencer  
Director of Human Resources  
Cree Nation of Chisasibi  
P.O. Box 150  
Chisasibi, Quebec  
J0M 1E0

**Or via email to: [jobposting@chisasibi.ca](mailto:jobposting@chisasibi.ca)**

**Posting Date: May 11, 2022  
End of Posting: May 27, 2022**

**\*Applications will not be accepted after 5 PM \***