



1 RIVERSIDE DRIVE  
CHISASIBI, QUEBEC  
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(819) 855-2878  
[www.chisasibi.ca](http://www.chisasibi.ca)

CREE NATION OF CHISASIBI – JOB OPPORTUNITY

## **JOB OPPORTUNITY**

**TITLE:** ECO CENTER ATTENDANT (4 positions)

**CORE FUNCTION:** Under the direction of the **Eco Center and Waste Management Coordinator**, the **Eco Center Attendant** is responsible for assisting in the daily operations of the Eco Center and assisting the public with the proper disposal of recyclable materials. This includes sorting and separating recyclable materials such as cans, plastics, cardboard, hazardous materials and other eligible products. The ideal candidate will be reliable, environmentally conscious, and committed to helping maintain a clean, organized, and efficient recycling facility.

### **MAIN DUTIES AND RESPONSIBILITIES:**

- Greet customers, provide guidance on proper sorting and drop-off procedures, and monitor incoming materials to ensure they are placed in the correct bins in accordance with EcoCentre guidelines, providing assistance when needed.
- Sort and separate recyclable materials (e.g., cans, plastic, cardboard) according to proper categories.
- Package collected materials and assist loader operators with placing packaged materials in designated storage areas.
- Maintain cleanliness and order throughout the Eco Center, including sweeping, litter removal, and cleaning bins.
- Follow proper safety protocols and wear appropriate protective equipment.
- Will collect items to be taken to EcoCenter from designated areas within the community.
- May have to collect small amounts of garbage and litter from public areas to help keep the community clean, work with the Land and Environment department.
- Assist with organizing and preparing materials for transportation to recycling facilities.
- Report any issues, hazards, illegal dumping or equipment malfunctions to the supervisor.



- Educate the public on recycling procedures, waste separation and Eco Center policies.
- Support with community clean-up initiatives and environmental awareness events as needed.
- Maintain a positive, customer focused image of the Cree Nation of Chisasibi and respond to user concerns, problems, or complaints in a timely manner.
- Will represent the **Cree Nation of Chisasibi** in a polite and professional manner when dealing with community members.
- Perform any duties that are assigned by the immediate supervisor.
- May be required to assist in other departments

#### **EMPLOYMENT REQUIREMENTS:**

- High school diploma or equivalent is an asset.
- Ability to lift and move heavy materials (up to 50 lbs).
- Willingness to work outdoors and in various weather conditions.
- Good communication skills and a team-oriented attitude.
- Basic understanding of recycling principles is an asset.
- Excellent organisational skills, reliable and self-motivated.
- Dependable, punctual, and able to work with minimal supervision.
- Knowledge of safety practices
- Must have a valid driver's license – Class 5

#### **EMPLOYMENT CONDITIONS:**

- Full-time position - 40 hours per week;
- Physical work in a warehouse or outdoor setting.
- May involve standing, lifting, bending, and repetitive motion.
- Exposure to dust, noise, and outdoor temperatures.
- Will be working a flexible schedule and will have to work weekends and nights



**SALARY:**

- Salary range: minimum \$43,261.40 to Maximum \$64,318.80

**Please note: when submitting your resume, please include copies of all diplomas, certificates, valid driver's license and Indian status card. All applicants must agree to perform a criminal background check.**

**Persons interested in this position are asked to forward their résumé/application within the prescribed deadline to the following:**

Barbara Spencer  
Director of Human Resources  
Cree Nation of Chisasibi  
P.O. Box 150  
Chisasibi, Quebec  
J0M 1E0

Or via email to: [jobposting@chisasibi.ca](mailto:jobposting@chisasibi.ca)

**Posting Date: April 7, 2026**  
**End of Posting: April 21, 2026**

**\*APPLICATIONS WILL NOT BE ACCEPTED AFTER 5 PM\***