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CHISASIBI, QUEBEC
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www.chisasibi.ca

CREE NATION OF CHISASIBI – JOB OPPORTUNITY

JOB OPPORTUNITY

TITLE: LIFEGUARD/SWIM INSTRUCTOR

LOCATION: CHISASIBI SWIMMING POOL CENTER

CORE FUNCTION: Under the direct supervision of the Director of Recreation and Leisure, and more specifically the Aquatic Coordinator, the Lifeguard/Swim Instructor will monitor activities in and around the swimming pool to ensure compliance with safety regulations and prevent accidents. Responsibilities include assisting individuals in distress, supervising the Assistant Lifeguards, and performing duties in accordance with established standards, policies, and procedures. He/she will also be responsible for delivering swimming lessons, training new lifeguards, and coaching the Swim Team.

MAIN DUTIES:

National Lifeguard

- Supervise aquatic activities by scanning the swimming areas and enforcing Chisasibi Swimming Pool Center Rules and Regulations to prevent accidents from happening.
- Follow Chisasibi Swimming Pool Center Emergency Procedures by assessing any patron in need of assistance and performing required rescues.
- Supervise the Assistant-Lifeguards and guide when needed.
- Maintain pool areas in a safe and clean condition.
- Make sure that all safety equipment is in proper condition and ready to use at all times.
- Ensure that water quality is maintained in accordance with the Quebec public bath regulations and assist Pool Maintenance Operator in supervising water quality samples testing.
- Maintain required Chisasibi Swimming Pool daily logs.
- Fill out accident and/or incident reports when needed.



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- Communicate any important information to the Aquatic Coordinator in a timely manner
 - Attend mandatory meetings and training courses.
 - Oversee the preparation and the maintenance of the inventory of pool material and equipment on a regular basis and to submit reports when required.
 - Administer disciplinary actions to clients and the public for violations of the rules and regulations
 - Maintain a positive, customer focused image of the Cree Nation of Chisasibi and respond to user concerns, problems, or complaints in a timely manner.
 - Will represent the **Cree Nation of Chisasibi** in a polite and professional manner when dealing with community members.
 - May be required to assist in other departments
 - Perform any other tasks assigned by immediate supervisor.

Lifesaving Instructor

- Teach lifesaving programs of the Lifesaving Society: Swim Patrol, Bronze Star, Bronze Medallion and Bronze Cross.
- Assist the Aquatic Coordinator to coordinate Lifesaving training for the lifeguards and assistant lifeguards. Help prepare activities and material for any training provided.
- Animate and teach all training.
- Assist and correct participants throughout training.
- Provide all participants' information for final evaluation to the Lifesaving Society.

Swim Team Coach

- Follow and attend mandatory coach courses provided by the Cree Nation of Chisasibi.
- Work with the Aquatic Coordinator to develop a swim team training program and implement it.
- Coach swimmers of different age groups for our local swim team.
- Supervise and guide Assistant-Coaches (Lifeguards & assistant lifeguards).



- Lead and teach all training sessions.
- Prepare all activities and materials needed for training.
- Assist and correct swimmers throughout training.
- Must participate actively in all swim team fundraising activities and local competitive events.
- Accompany our swim team to out-of-town competitive events.

Swimming Lessons Teacher

- Follow and attend mandatory Swim Instructor course provided by the Cree Nation of Chisasibi
- Teach all swimming lesson levels offered at Chisasibi Swimming Pool Center.
- Supervise the Assistant instructors (assistant lifeguards) and guide them when necessary.
- Prepare all activities and materials needed for swimming lessons.
- Assist and correct swimmers throughout swimming lessons.
- Provide all swimmers' completed skills to the Aquatic Coordinator for internal reporting.

National Lifeguard Instructor - Pool

- Teach National Lifeguard Pool programs of the Lifesaving Society.
- Provide the lifeguards and assistant lifeguards the necessary training to keep them certified and qualified.
- Lead and teach all training sessions.
- Prepare all activities and materials needed for training.
- Assist and correct participants throughout training.
- Provide all participants' information for final evaluation to the Lifesaving Society.

EMPLOYMENT REQUIREMENTS:

- Possess all up-to-date certifications, including **Standard First Aid, National Lifeguard, Lifesaving Instructor, and National Lifeguard Instructor – Pool (Beach is an asset)**.



- Follow and attend mandatory **coaching courses** provided by the Cree Nation of Chisasibi.
- Having Aquafitness, Diving, Syncro, and other aquatic certificates are an asset.
- ***Swim Instructor certification for the Lifesaving Society's Swim for Life Program will be provided by CNC if not already certified.***
- Fluent in English; French and Cree are assets.
- Be in and maintain a good physical condition at all times.
- Ability to maintain a high level of concentration and alertness.
- Demonstrate ability to work well under pressure and independently with minimal supervision.
- Punctual, reliable, and responsible.
- Possess good communication skills.
- Have strong administrative and organizational skills.
- Demonstrate a positive attitude at all times.
- Must be patient with assistant-workers, patrons, swimmers, and participants of all programs.
- Willing to adapt to a multi-cultural environment.
- Comfortable working within a team.
- Must be passionate about exchanging knowledge, skills, and experience with others.
- Willing to attend additional training for advancement, for example: national and lifesaving instructor training
- May occasionally be responsible for closing the pool, including ensuring that all patrons and users have exited the building and securing/locking the facility before leaving.

EMPLOYMENT CONDITIONS:

- Will be working nights, weekends, holidays
- Full-time/on contract (40 hours per week)
- Willing to work flexible hours.



SALARY:

- Minimum: \$52,000.00 minimum to \$65,000.00 maximum annually, depending on education and experience.

Please note: when submitting your resume, please include copies of all diplomas, certificates, valid driver's license and Indian status card. All applicants must agree to perform a criminal background check.

Persons interested in this position are asked to forward their résumé/application within the prescribed deadline to the following:

Barbara Spencer
Director of Human Resources
Cree Nation of Chisasibi
P.O. Box 150
Chisasibi, Quebec
J0M 1E0

Or via email to: jobposting@chisasibi.ca

Posting Date: April 2, 2026
End of Posting: April 20, 2026

APPLICATIONS WILL NOT BE ACCEPTED AFTER 5 PM