



1 RIVERSIDE DRIVE  
CHISASIBI, QUEBEC  
BOX 150, JOM 1E0

(819) 855-2878  
www.chisasibi.ca

## AMENDMENT TO JOB POSTING

**Please note:** This position was originally advertised as a **contract position**. The employment status has been revised and this position is now being offered as a **full-time permanent position**. All other requirements and qualifications remain unchanged.

## JOB OPPORTUNITY

**TITLE:** PUBLIC SAFETY FIELD ASSISTANT

**CORE FUNCTION:** Under the direct supervision of the Public Safety Officer. The Public Safety Field Assistant is responsible for specific duties in health and safety for the community. He/she will assist the Public Safety Field Officer with informing the general public on matters of injury prevention and occupational hazards. He/she must work in collaboration with the Cree Nation of Chisasibi Departments and other Cree entities to consult, evaluate health and safety related activities.

### **DUTIES AND RESPONSIBILITIES:**

- Visit all construction sites to ensure that safety regulations are being followed by the contractors and report to the Public Safety Officer;
- Work in collaboration with Public Works Department to ensure Roads are maintained, traffic signs are posted in proper areas and fire hydrants are repaired and maintained in a timely manner;
- Ensure that all sporting or recreation events/activities are organized in the utmost care;
- Ensure that the Fire Department performs fire inspections of all public buildings and private dwellings and that all fire prevention activities are carried out by the Fire Department;
- Advise residents of safety practices regarding use of electricity, storage of combustible materials and safety regulations and requirements in general;
- Identify requirements for warning signs, traffic control, dog control and forest fire prevention;



- Maintaining road signs within the community
- Slashing trees or cutting branches around the hydro lines
- Monitoring wild life and ensuring animal control
- Maintaining the rescue boat
- Ensure safe practices in regards to storage arrangements for fuel reservoirs;
- Along with the Fire Department carry out fire drills in schools;
- Provide assistance in search and rescue activities;
- Perform administrative duties when requested;
- Upon supervisor's request, carry out other tasks related to the job.
- Maintain a positive, customer focused image of the Cree Nation of Chisasibi and respond to user concerns, problems, or complaints in a timely manner.
- Will represent the **Cree Nation of Chisasibi** in a polite and professional manner when dealing with community members.
- May be required to assist in other departments
- May perform other tasks as assigned by supervisor

#### **EMPLOYMENT REQUIREMENTS:**

- Must have a high school diploma
- Must have relative field experience
- Must have a valid Driver's License – Class 4A

#### **EMPLOYMENT CONDITIONS:**

- **Regular/Full-time**
- 40 hours per week
- Working schedule, evenings, weekends and holidays
- Must be willing to work flexible hours



**SALARY RANGE:**

- Salary Range: \$43,261.40 (minimum) to \$64,318.80 (maximum) annually

For more information on the job posting, please come to the CNC Administrative building or call at (819) 855-2878 ext. 361.

**Please note: when submitting your resume, please include copies of all diplomas, certificates, valid driver's license and Indian status card. All applicants must agree to perform a criminal background check.**

Persons interested in this position are asked to forward their résumé/application within the prescribed deadline to the following:

Barbara Spencer  
Director of Human Resources  
Cree Nation of Chisasibi  
P.O. Box 150  
Chisasibi, Quebec  
JOM 1E0

Or via email to: [jobposting@chisasibi.ca](mailto:jobposting@chisasibi.ca)

**Posting Date: June 25, 2026**  
**End of Posting: July 9, 2026**

**\*APPLICATIONS WILL NOT BE ACCEPTED AFTER 5 PM\***