1 RIVERSIDE DRIVE
CHISASIBI, QUEBEC
BOX 150, JOM 1E0

(819) 855-2878
www.chisasibi.ca

CREE NATION OF CHISASIBI – JOB OPPORTUNITY

JOB OPPORTUNITY

TITLE: **SECURITY AGENT**

DEPARTMENT: **WAASHTAAUKIMIKW – HOUSE OF LIGHT**

CORE FUNCTION: Under the direct supervision of the Coordinator of Waashtaaukimk We are seeking dedicated **Security Agents** to help maintain a peaceful, welcoming, and respectful environment for all clients, staff, and visitors. The Security Agent plays a key role in ensuring safety, enforcing shelter rules in a fair and compassionate manner, and supporting a trauma-informed approach rooted in Cree values.

KEY RESPONSIBILITES:

- Monitor shelter entrances, common areas, and sleeping spaces to ensure safety and security
- Respond to incidents, emergencies, or disturbances calmly and appropriately
- Enforce shelter policies in a respectful and culturally sensitive manner
- Conduct regular walkthroughs and safety checks inside and around the building
- De-escalate conflicts and provide support to clients in distress, in collaboration with staff
- Maintain detailed incident reports and log entries for each shift
- Communicate effectively with case managers, shelter supervisors, and local services (e.g., police, ambulance) when necessary
- Assist with client intake and check-in procedures during shifts
- Help create a calm, welcoming, and non-judgmental atmosphere for everyone
- Maintain a positive, customer focused image of the Cree Nation of Chisasibi and respond to user concerns, problems, or complaints in a timely manner.
- Will represent the **Cree Nation of Chisasibi** in a polite and professional manner when dealing with community members.
- May be required to provide assistance to other departments.

REQUIREMENTS:

- High school diploma or equivalent
- Previous experience in security, public safety, or shelter work is an asset
- Ability to remain calm and professional in high-pressure or emotional situations
- Strong communication and conflict-resolution skills
- Understanding of trauma, mental health, and substance use issues
- Commitment to respectful, non-discriminatory, and culturally sensitive service
- Familiarity with Cree culture and language is a strong asset
- CPR/First Aid certification preferred (or willingness to obtain)
- Must be willing to undergo a criminal background check

EMPLOYMENT CONDITIONS:

- Indoor and outdoor work in all seasons
- Shift-based schedule, including overnights, weekends, and holidays
- Exposure to individuals in crisis or under the influence of substances

SALARY RANGE:

- $25.00 minimum to $35.00 maximum an hour
- Full time - 40 hours per week

WHY WORK AT WAASHTAAUKIMIKW – HOUSE OF LIGHT:

This is more than a security job—it's a chance to be part of something meaningful. At Waashtaaukimikw, you'll help create a safe place where community members in need can rest, heal, and take steps toward a better future. Join our team and help be a steady presence in a space that offers light, dignity, and hope.

For more information on the job posting, please come to the CNC Administrative building or call at (819) 855-2878 ext. 361.

Please note: when submitting your resume, please include copies of all diplomas, certificates, valid driver's license and Indian status card. All applicants must agree to perform a criminal background check.

Persons interested in this position are asked to forward their résumé/application within the prescribed deadline to the following:

Barbara Spencer
Director of Human Resources
Cree Nation of Chisasibi
P.O. Box 150
Chisasibi, Quebec
J0M 1E0

Or via email to: jobposting@chisasibi.ca

Posting Date: **October 29, 2026**
End of Posting: **November 13, 2026**

APPLICATIONS WILL NOT BE ACCEPTED AFTER 5 PM