1 RIVERSIDE DRIVE
CHISASIBI, QUEBEC
BOX 150, J0M 1E0

(819) 855-2878
www.chisasibi.ca

CREE NATION OF CHISASIBI – JOB OPPORTUNITY

JOB OPPORTUNITY

TITLE: **Janitor for Recreation Facilities (Part-Time)**

DEPARTMENT: **RECREATION AND LEISURE**

CORE FUNCTION: Under the supervision of the Director of Recreation & Leisure but more specifically, the direct supervision of the Arena Supervisor, the Janitor is responsible for assisting the arena cleaning staff with their duties. May be cleaning other Recreation Facilities when needed. Main base will be the Arena but we may need them at the pool or fitness center at times.

DUTIES AND RESPONSIBILITES:

- Sweep, mop, wash, scrub, wax and polish floors, hallways, and walls.
- Dust furniture, office equipment, shelves, filing cabinets, blinds.
- Daily vacuum of area rugs and floor.
- Clean and disinfect and polish fixtures and appliances.
- Pick debris and empty trash cans and other waste containers.
- Wash the interior of the windows and other glass surfaces, interior walls and ceiling.
- Clean and disinfect washrooms and fixtures.
- Check reservations to monitor activities in buildings.
- Responsible to do laundry on a daily basis.
- Operate cleaning machines to clean rugs and wax floors.
- Covid Cleaning: Make sure to wash/wipe down all areas.
- Assist in cleaning all the staff rooms, kitchens, etc.
- **Will perform other tasks as assigned by immediate supervisor.**
- Maintain a positive, customer focused image of the Cree Nation of Chisasibi and respond to user concerns, problems, or complaints in a timely manner.

- Will represent the **Cree Nation of Chisasibi** in a polite and professional manner when dealing with community members.
- May be required to provide assistance to other departments.

EMPLOYMENT REQUIREMENTS:

- Must be in good physical health with strength fitness.
- Ability to work as part of a team.
- Ability to work without supervision.
- Must be organized, punctual and reliable.
- Must possess the ability to keep all information confidential.
- Must be willing to replace at the last minute.

EMPLOYMENT CONDITIONS:

- Part-time/on contract (25 hours per week)
- Willing to work evenings, weekends, and holidays.

SALARY RANGE:

- Salary Range: $20.00 an hour.

For more information on the job posting, please come to the CNC Administrative building or call at (819) 855-2878 ext. 361.

Please note: when submitting your resume, please include copies of all diplomas, certificates, valid driver's license and Indian status card. All applicants must agree to perform a criminal background check.

Persons interested in this position are asked to forward their résumé/application within the prescribed deadline to the following:

Barbara Spencer
Director of Human Resources
Cree Nation of Chisasibi
P.O. Box 150
Chisasibi, Quebec
J0M 1E0

Or via email to: jobposting@chisasibi.ca

Posting Date:	**November 17, 2026**
End of Posting:	**November 30, 2026**

APPLICATIONS WILL NOT BE ACCEPTED AFTER 5 PM